

## Position: UBC Camps Senior Live-In Monitor (Future Global Leaders Program)



**Overview:** UBC Camps invites you to be an integral part of a unique program for Canadian and International youth. Our goal is to create a fun learning environment that takes place inside and outside of the classroom. We combine formal education with exciting extra-curricular activities and sightseeing opportunities.

**Basic Functions:** The UBC Camps Senior Live-In Monitors will be responsible for ensuring smooth delivery of all extra-curricular and sightseeing components of the [Future Global Leaders](#) program. The position works in partnership with the *UBC Camps Live-In Program Coordinators* and *UBC Camps Live-In Monitors* to ensure high-quality delivery of all aspects of the program. The position's duration is from June 22-August 8, 2020. All interested candidates must be available for the six-week duration of the program (June 28-August 8, 2020) plus training time (June 22-27, 2020). Senior Live-In Monitors will move into residence on June 22, 2020 after 3:00pm.

### Qualifications:

- Experience working with students ages 15-18 in group settings
- Experience working with culturally-diverse youth
- Familiarity and knowledge about both UBC and Vancouver
- Experience in live-in or international camp situations, preferably in a supervisory role
- Strong customer service & communication skills
- Experience supervising staff & volunteers
- Hard working, ability to work independently and as part of a team
- Outgoing and enthusiastic personality
- Ability to adapt to new situations, and to be flexible with change
- Ability to provide current Criminal Record with Vulnerable Sector Check.
- Minimum of Standard First-Aid with CPR-C/EAD certification

### Specific Duties & Responsibilities:

- Supervising a team of Live-In Monitors
- Participating in daily meetings with Overnight Program Coordinators and Senior Live-In Monitors
- Leading daily meetings with Live-In Monitors
- Ensuring the safety of students at all times during the program
- Accompanying students to afternoon and evening activities
- Being on site 24 hours a day during the program schedule
- Participating in activities as a role model of appropriate enthusiasm and social skills
- Ensuring that bed-time and wake-up are on time
- Ensuring that students are abiding by residence rules and regulations
- Attending to students' concerns

**Duration of Position:** June 22-August 8, 2020

### Salary:

June 22-27: (Training): \$480.00 stipend. Room and board included.

June 28-August 8: \$1,450.00 semi-monthly. Room and board included. On Call. Two Days Off per Week.

*\*Semi-Monthly Payroll: UBC pays semi-monthly employees on the 15<sup>th</sup> day of the month and the last day of the month. Employees who work a portion of a semi-monthly period will receive a pro-rated semi-monthly paycheque. For example, employees who work August 1 – 10 will receive a pro-rated paycheque on August 15.*

**How to Apply:** Submit a cover letter, resume, answer to the pre-screening question, and three references with contact information to Kiana Fraser, Program Lead – Overnight Camps, Athletics and Recreation online at [www.camps.ubc.ca/employment](http://www.camps.ubc.ca/employment) or in person at 3065 Wesbrook Mall, Vancouver, BC, V6T 1Z3 by **Monday, February 24, 2020 at 4:00PM.**

Late or incomplete applications will not be reviewed. **Group interviews** will take place on Saturday, February 29, 2020 from 12:00pm-6:00pm; applicants selected for an interview must be available on this date. Following the group interview stage, **individual interviews** will be conducted with selected applicants.

**Pre-Screening Question:** You are responsible for planning a trip to Robson Street for 4 Live-In Monitors and 40 students. How would you organize the groups to ensure their safety and supervision on public transit and on Robson Street? What instructions would you give to the Live-In Monitors, and how would you communicate these instructions?

UBC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from visible minority group members, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities. All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.