

## Position: UBC Camps Live-In Monitor (Future Global Leaders Program)



**Overview:** UBC Camps invites you to be an integral part of a unique program for Canadian and International youth. Our goal is to create a fun learning environment that takes place inside and outside of the classroom. We combine formal education with exciting extra-curricular activities and sightseeing opportunities.

**Basic Functions:** The UBC Camps Live-In Monitors will be directly responsible for ensuring smooth delivery of all extra-curricular and sightseeing components of the [Future Global Leaders](#) program. This position reports directly to the *UBC Camps Senior Live-In Monitor* to ensure high-quality delivery of all aspects of the program. The duration of the position is from June 24-August 8, 2020. All interested candidates must be available for the training time (June 24-27, 2020). Live-In Monitors will move into residence on June 24, 2020 after 3:00PM.

### Qualifications:

- Experience working with students ages 15-18 in group settings
- Experience working with culturally-diverse youth
- Familiarity and knowledge about both UBC and Vancouver
- Strong customer service & communication skills
- Hard working, ability to work independently and as part of a team
- Ability to adapt to new situations and to be flexible with change
- Ability to provide current Criminal Record with Vulnerable Sector Check
- Minimum of Standard First Aid with CPR-C / AED
- Second Language an asset, particularly Cantonese or Mandarin (preferred)
- Experience in live-in and/or international camp situations (preferred)

### Specific Duties & Responsibilities:

- Ensuring the health and safety of students
- Supervising all activities, meals, and free time in residence
- Accompanying students to afternoon and evening activities
- Attending to students' concerns
- Participating in daily team meetings with Live-In Monitors and Senior Live-In Monitors
- Being on site 24 hours a day during the program schedule
- Participating in activities as a role model of appropriate enthusiasm and social skills
- Ensuring that students are abiding by residence rules and regulations
- Ensuring that bed-time and wake-up are on time

**Duration of Position:** June 24-August 8, 2020.

### Salary:

June 24-27 (Training): \$280.00 stipend. Room and board included.

June 28-August 8: \$1,250.00 semi-monthly. Room and board included. On Call. Two Days Off per Week.

*\*Semi-Monthly Payroll: UBC pays semi-monthly employees on the 15<sup>th</sup> day of the month and the last day of the month. Employees who work a portion of a semi-monthly period will receive a pro-rated semi-monthly paycheque. For example, employees who work August 1 – 10 will receive a pro-rated paycheque on August 15.*

**How to Apply:** Submit a cover letter, resume, answer to the pre-screening question, and three references with contact information to Kiana Fraser, Program Lead – Overnight Camps, Athletics and Recreation online at [www.camps.ubc.ca/employment](http://www.camps.ubc.ca/employment) or in person at 3065 Wesbrook Mall, Vancouver, BC, V6T 1Z3 by Monday, **February 24, 2020 at 4:00PM**. **Group interviews** will take place on Saturday, February 29, 2020 from 12:00pm-6:00pm; applicants selected for an interview must be available on this date. Following the group interview stage, **individual interviews** may be requested.

**Pre-Screening Question:** During their trip to Robson Street, students have 2 hours of free time. What instructions would you give them to ensure their safety? How would you communicate these instructions?

UBC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from visible minority group members, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.