

## UBC Camps – Film and Visual Arts Instructor (2 Positions)



UBC Camps is looking for individuals to fill the position(s) of Film and Visual Arts Instructor for various youth camps this summer. Instructors will be responsible for: program planning, implementation, supervising groups of youth (ages ranging from 3-18), teaching skills associated with visual arts and film production, and assisting with pre and post camp supervision duties and clean-up. Camp Instructors will report to the *Coordinator – UBC Camps* and/or the *UBC Camps Senior Instructor*.

We are looking for instructors for **ART-TASTIC, RE-CREATION STUDIO, PICTURE PERFECT, LIGHTS CAMERA ACTION - FILM PRODUCTION FOR CREATIVE KIDS** and **LIGHTS CAMERA ACTION - FILM PRODUCTION FOR TINSEL TOWN TEENS** camps. Specific information regarding each of these camps can be found on our website: [www.camps.ubc.ca](http://www.camps.ubc.ca)

### SPECIFIC DUTIES & RESPONSIBILITIES:

- Planning activities using BC Curriculum guidelines, with the support of UBC Camps Management
- Supervising camp participants (ages ranging from 5-15)
- Assisting with pre and post camp supervision duties
- Assisting with clean-up duties
- Prioritizing the safety of all camp participants
- Assisting with the organization of program supplies
- Signing in and out camp participants at the end of the camp
- Following all UBC Camps policies and procedures

### REQUIRED QUALIFICATIONS:

- Experience working with children and youth in group settings
- Current or past experience in visual arts and/or film (or a combination of education and experience)
- Strong customer service skills
- Outgoing and enthusiastic personality
- Strong organizational skills
- Ability to prioritize safety, while creating fun and memorable experiences for participants
- Ability to positively manage behavioral challenges
- Flexibility and willingness to make mid-program adjustments to accommodate the needs and abilities of the group
- Current criminal record check, with a vulnerable sector check obtained before training June 7 2017
- Valid Emergency or Standard First Aid Certification obtained before training June 7 2017

### PREFERRED QUALIFICATIONS:

- Class 4 Drivers License
- Experience planning and designing children's programming
- Relevant Certification(s)

**Duration of Position:** June 19 – September 1, 2017.

**MANDATORY training dates: June 7, 8, and 15 2017 (All Day).** Please note: hours of work will be scheduled on a weekly basis, depending upon camper registration and staffing needs.

**Wage:** \$12.00 – \$16.00/hour; varies based upon knowledge and previous experience

### How to Apply:

Submit a cover letter, resume, and three references with contact information to Emily Thomas, UBC Camps Coordinator – Sport and International Camps, Athletics and Recreation by email at [ubc.camps@ubc.ca](mailto:ubc.camps@ubc.ca) or in person at 6160 Thunderbird Blvd (Tennis Bubble), Vancouver, BC, V6T 1Z3. Only those selected for an interview will be contacted. Incomplete applications will not be reviewed. Interviews will continue until the two positions are filled.

UBC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from visible minority group members, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities. All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.