

## UBC Camps – Outdoor Education Instructor

UBC Camps is looking for individuals to fill the position(s) of Outdoor Education Instructor for summer 2017. Outdoor Education Instructors are responsible for planning and implementing all outdoor education and social activities of UBC's Overnight Outdoor Education Camp, while ensuring all policies and procedures are adhered to. The position works in collaboration with other instructors, and UBC Camps Senior Instructor to ensure quality delivery of the program. This position will report to the *Manager – UBC Camps*. Please note this is a live-in position that requires instructors to be on-duty for duration of camp.



This program has been created in collaboration with the UBC Faculty of Education, and aims to provide youth aged 12-15 with a unique educational outdoor learning experience that offers social, emotional, cognitive, and physical engagement in outdoor settings that no traditional classroom ever could. More information about UBC Camps can be found on our website:

[www.camps.ubc.ca](http://www.camps.ubc.ca)

### SPECIFIC DUTIES & RESPONSIBILITIES:

- Lesson planning, preparation & facilitation
- Ensuring the smooth delivery of all assigned outdoor education and social activities
- Participating in all activities either as a facilitator, or as a role model with appropriate enthusiasm and social skills
- Assisting in the preparation of program supplies
- Supervision of camp participants ages 12-15
- Ensuring health and safety of all camp participants
- Addressing behavioral concerns and attending to camper concerns
- Ensuring campers are abiding by camp rules and regulations
- Ensuring bed-time and wake-up routines are adhered to
- Following UBC Camps and Cheakamus Centre's policies and procedures
- Must be on site 24 hours a day during camp schedule (Mon-Fri)

### REQUIRED QUALIFICATIONS:

- Experience working with children and youth in group settings
- Knowledge and skills pertaining to Outdoor Education
- Previous facilitation experience
- Outgoing and enthusiastic personality
- Ability to work independently and as part of a team
- Experience working with culturally diverse youth
- Strong customer service & communication skills
- Strong organizational skills
- Hard working & strong work ethic
- Ability to adapt to new situations, and be flexible with change
- Ability to prioritize safety, while helping camp instructors create fun and memorable experiences for camp participants
- Ability to positively manage behavioral challenges
- Ability to remain calm in emergency situations
- Flexibility and willingness to make mid-program adjustments to accommodate the needs and abilities of the group
- Current criminal record check, with a vulnerable sector check obtained before June 7 2017
- Valid Emergency or Standard First Aid Certification obtained before June 7 2017

### PREFERRED QUALIFICATIONS:

- Class 4 Drivers License
- Experience planning and designing youth programming
- Relevant Certification(s)
- Second Language an asset, particularly Cantonese or Mandarin
- Experience in live-in and/or overnight camp situations
- BC Teaching Certification (or other Canadian province/territory certification)

**Duration of Position:** July 31 - August 4 & August 14 - 18, 2017. **MANDATORY training dates: June 7, 8, and 14 2017 (All Day).**

**Wage:** \$600/week. Room and board included (excluding weekends).

### How to Apply:

Submit a cover letter, resume, and three references with contact information to Michael Carroll, UBC Camps Manager – Sport and International Camps, Athletics and Recreation by email at [ubc.camps@ubc.ca](mailto:ubc.camps@ubc.ca) or in person at 6160 Thunderbird Blvd (Tennis Bubble), Vancouver, BC, V6T 1Z3 by **April 25 at 12:00pm**. Late or incomplete applications will not be reviewed. Only selected applicants will be contacted.

UBC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from visible minority group members, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities. All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.