

UBC Camps – Performing Arts Music Lead



UBC Camps is looking for an individual to fill the position of Performing Arts Music Lead this summer. The Music Lead will be responsible for locating and preparing all music related materials, transposing keys and editing music as necessary to fit the needs of the group, accompanying children and youth in their games, exercises and performances, supervising groups of youth (ages ranging from 4-15), teaching skills associated with music, vocal warm-ups and singing, as well as assisting with pre and post camp supervision duties and clean-up. Camp Instructors will report to the *Coordinator – UBC Camps* and/or the *UBC Camps Senior Instructors*.

We are looking for a Music Lead who can work with the following camps: **IMAGINATION THEATRE, MUSICAL THEATRE, ACTING & DRAMA INSTENSIVE**, and **IMPROV**. Specific information regarding each of these camps can be found on our website:

www.camps.ubc.ca

SPECIFIC DUTIES & RESPONSIBILITIES:

- Working with Performing Arts Instructors to decide upon weekly material
- Locating and preparing all music-related materials for performing arts camps
- Editing, transposing and otherwise adjusting music to fit the needs of the group
- Accompanying children through their camps in games, exercises, an performances
- Working with instructors to lead vocal warm-ups and singing components of camp
- Assisting in the implementation and instruction of planned drama activities
- Supervising camp participants (ages ranging from 4-15)
- Assisting with pre and post camp supervision and clean-up duties
- Prioritizing the safety of all camp participants
- Assisting with the organization of additional program supplies
- Following all UBC Camps policies and procedures

REQUIRED QUALIFICATIONS:

- Experience working with children and youth in group settings
- Current or past experience in music accompaniment and performing arts (or a combination of education and experience)
- Strong customer service skills
- Outgoing and enthusiastic personality
- Positivity and flexibility
- Strong organizational skills
- Ability to prioritize camper safety, while creating fun and memorable experiences for participants
- Ability to positively manage behavioral challenges
- Flexibility and willingness to make mid-program adjustments to accommodate the needs and abilities of the group
- Current criminal record check, with a vulnerable sector check obtained before training June 7 2017
- Valid Emergency or Standard First Aid Certification obtained before training June 7 2017

PREFERRED QUALIFICATIONS:

- Class 4 Drivers License
- Experience planning and designing children's programming
- Experience communicating with parents
- Relevant Certification(s)

Duration of Position: June 19 – September 1, 2017. **MANDATORY training dates: June 7, 8, and 15 2017 (All Day).** Please note: hours of work will be scheduled on a weekly basis, depending upon camper registration and staffing needs.

Wage: Varies based upon knowledge and previous experience.

How to Apply:

Submit a cover letter, resume, and three references with contact information to Emily Thomas, UBC Camps Coordinator – Sport and International Camps, Athletics and Recreation by email at ubc.camps@ubc.ca or in person at 6160 Thunderbird Blvd (Tennis Bubble), Vancouver, BC, V6T 1Z3 by **April 25 at 12:00pm**. Late or incomplete applications will not be reviewed.

UBC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from visible minority group members, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities. All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.